MATTERS ARISING

SEEDA BOARD MEETING SUMMARY OF ACTIONS

10 SEPTEMBER 2009 MEETING

Action: *Item 3 - Action Points*

Jeff Alexander to arrange a meeting with Ministers to discuss maximising supply chain opportunities in renewable energy projects for UK businesses.

Oona Muirhead has raised the issue with Ed Miliband. Peter Jones, as leader of East Sussex County Council, has also written to Lord Mandelson regarding the need to ensure maximum local supply chain benefit from the development of the proposed Hastings Bank windfarm. We are following up with DECC and BIS officials with a view to arranging a ministerial meeting.

Action: *Item 4 - SEEDA's Innovation Programme*

Jeff Alexander to take a paper on the Innovation programme to the South East Science, Engineering and Technology Advisory Council and an innovation strategy to be brought to the Board early in the new year.

To be scheduled for January Board Meeting.

Action: *Item 6 - South East England Regional Strategy*

Paul Lovejoy to distribute papers for Partnership and Strategy Board meetings to all Board Members.

SEEDA Board Members are being provided with details of the web links, and paper copies will be provided whenever requested.

Action: *Item 8 Regional Infrastructure Fund*

Paul Lovejoy to ensure that Regional Infrastructure Fund papers are circulated to the South East England Leaders Board.

Papers to date have been circulated, and future papers will be circulated as soon as they are available.

Action: *Item 16 - AOB*

Board Secretary to consider SEEDA's European operations, Corporate Cabinet and Business Link/Serco updates for future Board Agenda.

The forward Board Meeting plan is being discussed with the SEEDA Chairman.

Action: *Item 16 - AOB*

Paul Lovejoy to update Board Members on the establishment of the Economic Delivery and Skills Board.

The first meeting of the Economic Delivery and Skills Board will take place on the 17 November 2009 (see item 2.2e).

23 JULY 2009 MEETING

Action: *Item 10 – Feedback from Board Committees*

[redacted] to make proposals regarding provision of internal audit services to the Audit Committee.

Internal Auditors have been appointed for the period November 2009 to end March 2010 and they are drawing up an Audit Programme to be presented to Audit Committee in December.

Action: *Item 14 – Agency Report*

Oona Muirhead to bring the issues on the regional low carbon building retrofitting fund and European Investment Bank to a future Board Meeting.

To be scheduled for December Board Meeting.

Author

[redacted]

Signed off-by

Paul Lovejoy, Executive Director, 29 October 2009