

5 Day Prompt Payment Reporting	
Name of Organisation:	Seeda
Reporting Month:	May
No. of invoices received	366
No. of invoices paid within 3 working days or less	358
No. of Invoices paid over 3 working days	8
No. of disputed invoices*	5
% of invoices paid within 3 days	99%

Upon completion can you please email your return to
promptpaymentreturns@berr.gsi.gov.uk

Note:

* If an invoice has been correctly rendered but is placed in dispute, the time the invoice spends in dispute should not be counted.

You should exclude the following payment types from the above return:

Payments to Staff (e.g. salary or T&S costs)
 Foreign Currency Payments
 Any Grant Payments