

12th April 2011

Our ref: R274

RE: Freedom of Information request – IT related questions

Thank you for your request dated 8th April 2011 and made under the terms of the Freedom of Information Act 2000. Your request includes several IT related questions which for ease of reference are dealt with separately below.

Please be aware that all Regional Development Agencies, including SEEDA, will close by 31st March 2012. We have therefore provided responses below which reflect our organisation's current ICT infrastructure, which is subject to significant change during the 2010/11 financial year. SEEDA have previously considered whether we should outsource our IT services during the transition to closure period but this is not considered to be a viable option for a number of reasons. Please note that we are not interested in receiving any subsequent proposals from you in relation to this matter.

Q1) How many Staff (full head-count not WTE's) are employed in IT functions?

A1) SEEDA currently directly employs seven individuals in IT functions.

Q2) Do you have an internal Information Technology team or is Information Technology totally Outsourced?

A2) SEEDA has an internal Information Technology team.

Q3) If Outsourced, to which Company?

A3) N/A

Q4) Is your Information Technology Infrastructure managed internally or outsourced?

A4) SEEDA's Information Technology team are managed internally.

Q5) If Outsourced, to which Company?

A5) N/A

Q6) Are your Desktop computers managed internally or outsourced?

A6) SEEDA's desktop PCs are managed internally.

Q7) If Outsourced, to which Company?

A7) N/A

Q8) Is your Systems Development/Applications Management managed internally or Outsourced?

A8) SEEDA's Systems Development/Applications Management is managed internally.

Q9) If Outsourced, to which Company?

A7) N/A

Q10) How many Desktop Computers are in use?

A10) SEEDA currently has approximately 215 Desktop Computers in use.

Q11) How many Laptop Computers are in use?

A11) SEEDA currently has approximately 100 Laptop Computers in use.

Q12) Which Server Platform(s) do you use?

A12) SEEDA uses Microsoft Windows 2008 R2.

Q13) How many Physical Servers are in use?

A13) SEEDA currently has seven Physical Servers in use currently.

Q14) How many Virtual Servers are in use?

A14) SEEDA currently has 63 Virtual Servers in use currently.

Disclosure Log

This information will also be made available on SEEDA's Freedom of Information Disclosure Log on the SEEDA website:

http://www.seeda.co.uk/about-us/freedom-of-information/foi_disclosure_log

Personal details and other information that could identify requesters are redacted (removed) from the disclosure log version.

Conclusion

I hope this information is helpful. If you are not satisfied with the way we have handled your request, or if you are unhappy with our response, you can appeal using our Complaints Procedure as follows:

A request for a review should be addressed to Oona Muirhead, Chief Executive Designate, and sent by email to: oonamuirhead@seeda.co.uk or by post to SEEDA, Cross Lanes, Guildford, GU1 1YA. You will be notified of the outcome within 20 working days.

If you are still dissatisfied after pursuing our Complaints Procedure, then under Section 50 of the Act, you are entitled to appeal to the Information Commissioner by contacting them at Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, telephone: 01625 545700, fax: 01625 524510.

Please contact me if you have any other queries.

Yours sincerely

Kathy Slack

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